

**Clayton County Tourism Authority**  
**Board of Directors Meeting**  
**November 10, 2015 – 4:00 p.m.**  
Arts Clayton  
136 South Main St.  
Jonesboro, GA 30236

**Call to Order:** Chairman Linda Summerlin called the meeting to order at 4:05 p.m. Members present: Linda Crissy, Emma Godbee, Dr. McCullough, and Cindy Kelley. Members absent: Tom Maples and Damon Williams. Staff: Frenda Turner, Beth Bailey, Danielle Conroy and Tangie Carter. Guest Charles Reed of Freeman Mathis & Gary LLP, Attorney at Law.

❖ **CVB Report**

- Beth Bailey reported on Sales and Promotion
- Danielle Conroy reported on Marketing & Communications.
- Beth Bailey reported on Retail Sales Operation.
- Tangie Carter reported on Outreach Development.
- Reports attached to file.

❖ **Minutes**

- Emma Godbee made a motion to accept the minutes as written.
- Second by Cindy Kelley
- Approved unanimously
- Minutes attached to file

❖ **Financial**

- Frenda Turner presented the FY16 CVB budget.
- There was board discussion and Cindy Kelley made a motion to accept the budget as presented.
- Emma Godbee seconded the motion
- Approved unanimously
- Frenda Turner presented the TA & CVB financial reports for July, August & September
- Cindy Kelley made a motion to accept the financial reports for July, August and September as presented.
- Second by Emma Godbee
- Approved unanimously
- Financial report attached to file

❖ **Old Business**

- *Bridges Contract*
- Charles Reed stated he had an e-mail from Ann Bridges Clayton regarding a new contract.
- There was board discussion and Mr. Reed was asked to community to Ann Bridges Clayton the inventory is being reviewed by Frenda Turner & CVB staff and will be finished by the first of December.  
Mr. Reed was to inquire about additional GWTW items available to the Tourism Authority.
- *Depot Lease Agreement*
- Charles Reed stated the certificate of insurance had been sent to Norfolk Southern.
- *Morrow Agreement*
- The agreement information has been forwarded to the City of Morrow and is being reviewed by their attorney.

❖ **New Business**

❖ **For the Good of the Order**

*Rosenwald*

- Arts Clayton's grant writer is researching a possible Rosenwald grant from the Humanities for the Arts.
- Arts Clayton will possibly have a portion of the Arnold Exhibit on display in February or March 2017.

▪ **Adjourn**

- Cindy Kelley made a motion to adjourn.
- Second Emma Godbee                      Approved      5:47 p.m.