

CLAYTON COUNTY BOARD OF ASSESSORS MINUTES  
The Regular Business Meeting  
Wednesday, March 08, 2017

Present

Chairman William “Ted” Lawson; Board member Garvey Cills, Board member Benjamin Paschal; Chief Appraiser Rodney McDaniel; GIS Mapping Manager April Parker; Appraisal Supervisor Emitte George Jr.; Appraisal Manager, Norbert Washington; Appraisal Manager Kenneth Pettaway; Appraisal Manager Twana Hudson and Board Secretary Charless Hawkins.

Order of Meeting

Ted Lawson called the Regular Board of Assessors meeting to order at 4:23 p.m. March 08, 2017. Minutes from the previous meeting were reviewed by the board members.

Ted Lawson called for a motion to approve the Minutes from the February 22, meeting. Garvey Cills moved to accept the Minutes as presented, seconded by Benjamin Paschal. Ted Lawson asked, “All in favor”? Board members, “Aye,” motion carried.

Old Business & Deferrals

Staff had nothing to report.

New Business

Staff recommended approval of exhibits 4A, 4B and 4D be approved as indicated.

Ted Lawson called for a motion to accept exhibits as presented, Garvey Cills so moved, seconded by Benjamin Paschal. Ted Lawson asked, “All in favor”? Board members, “Aye,” motion carried.

Other Matters

Rodney McDaniel informed the board members that April 21, is the intended mail out date for the assessments notices. Staff will coordinate efforts with the County School Board.

Other Matters cont.

Board members discussed the April calendar. Ted informed board members about his upcoming out of travel schedule. He requested a change in dates from April 12, and 26, to April 5, and 19, board members agreed.

Ted Lawson called for a motion to change the April meeting from April 12, and April 26 to April 5, and 19, Benjamin Paschal seconded, Ted Lawson asked, "All in favor"? Board members, "Aye," motion carried.

The Regular Board of Assessors Meeting dates for April 2017, are scheduled for Wednesday, April 5, and Wednesday, April 19.

Announcement

Rodney McDaniel informed the Board that Arielle Byrd was hired as the new residential appraiser; her start date March 20, 2017.

Ted Lawson announced that the next Board of Assessors Meeting is scheduled for Wednesday, March 22, 2017, Work Session 4:00 p.m., Regular Board Meeting 4:30p.m.

Adjournment

Ted Lawson called for a motion to adjourn, Benjamin Paschal motioned to adjourn seconded by Garvey Cills. Meeting adjourned.

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Signature William T. Lawson, Chair

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Signature Garvey Cills, Board Member

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Signature Benjamin Paschal, Board Member

There being no further business Meeting adjourned.

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Charless Hawkins, Board Secretary

CLAYTON COUNTY BOARD OF ASSESSORS MINUTES  
The Regular Business Meeting  
Wednesday, March 22, 2017

Present

Chairman William “Ted” Lawson; Board member Garvey Cills,; Chief Appraiser Rodney McDaniel; GIS Mapping Manager April Parker; Appraisal Supervisor Emitte George Jr.; Appraisal Manager, Norbert Washington; Appraisal Manager Kenneth Pettaway; Appraisal Manager Twana Hudson and Board Secretary Charless Hawkins.

FaceTime

Board member Benjamin Paschal (Training -Certification for Assessors in Dallas, GA)

Order of Meeting

Ted Lawson called the Regular Board of Assessors meeting to order at 4:22 p.m. March 22, 2017. Minutes from the previous meeting were reviewed by the board members.

Ted Lawson called for a motion to approve the Minutes from the March 22, meeting. Garvey Cills moved to accept the Minutes as presented, seconded by Benjamin Paschal. Ted Lawson asked, “All in favor”? Board members, “Aye,” motion carried.

Old Business & Deferrals

Clayton County officials met with airport officials to discuss the Mountain View Project and other upcoming hotels. Airport officials assured county officials that the upcoming hotel lease language do not release hotels from taxation.

Rodney McDaniel presented a new policy for Personal Property Returns (Property filed Returns Policy). This policy to reject returns that are incomplete or not properly return as prescribed in the Department of Revenue Rule 560-11-10-08( 3 )( C ).

Ted Lawson called for a motion to approve the Personal Property Returns Policy effective immediately. Garvey Cills move to approve new policy seconded by Benjamin Paschal, Ted Lawson asked, “All in favor”? Board members, “Aye,” unanimous vote.

### New Business

Staff recommended approval of exhibits 4A, 4B, 4C and 4D be approved as indicated.

Ted Lawson called for a motion to accept exhibits as presented, Garvey Cills so moved, seconded by Benjamin Paschal. Ted Lawson asked, "All in favor"? Board members, "Aye," motion carried.

### Other Matters

Rodney McDaniel discussed the preliminary digest as of March 13, 2017, he indicated the current digest showed increases for Residential at eight percent, Commercial at six percent, Industrial at two percent, and Utilities at eight percent. Staff will continue to monitor changes.

Charless Hawkins handed out registration packages to the upcoming Current Ad Valorem Edicts and Trends (CAVEAT) Annual Training Program, May 23-25, in Athens, Georgia. Board members will review the packages.

### Announcement

Emitte George Jr., introduced new employee Ms. Arielle Byrd. Board members welcomed Ms. Byrd.

Ted Lawson announced that the next Board of Assessors Meeting is scheduled for Wednesday, April 5, 2017, Work Session 4:00 p.m., Regular Board Meeting 4:30p.m.

### Adjournment

Ted Lawson called for a motion to adjourn, Garvey Cills motioned to adjourn seconded by Benjamin Paschal. Meeting adjourned.

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Signature William T. Lawson, Chair

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Signature Garvey Cills, Board Member

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Signature Benjamin Paschal, Board Member

There being no further business Meeting adjourned.

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Charless Hawkins, Board Secretary