

CIVIL SERVICE BOARD MEETING POST SUMMARY



April 3, 2013

Members Present: **Larry A. Bartlett, Chairman
Troyce Lancaster, Vice-Chair
Gbenga Osagie, Member
J. Mark Trimble, Member
Lori Favre, Member**

Others Present: **Human Resources Director Renee Bright and staff;
Civil Service Board Attorney Joe Harris; Fire Chief
Jeffrey Hood; County Attorney Pamela Everett; Police
Department Legal Advisor Kenneth Green; Chief of
Police Gregory Porter; Yasmin Neal; various employees
from County departments; and other individuals.**

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1. The meeting was called to order at 9:04 a.m.
 2. The Agenda was adopted with an amendment.
 3. The Civil Service Board's minutes for March 6, 2013, were approved.
 4. The Executive Session Minutes regarding Keith Smith/Prison- Refuse Control, appeal were approved.
 5. The Board's Decision regarding the Keith Smith/Prison-Refuse Control, appeal was approved.
 6. Chairman Bartlett presented Training certificates to employees.
 7. The request from Faith Tankersley, Clerk Superior/Magistrate Courts, for annual leave donations was approved.
 8. The request from Dionne Fanning, Police/Communications E911, for annual leave donations was approved.

9. The request from Chief of Police Gregory Porter to extend the probationary period of Gail Anderson for three additional months was approved.
10. **Grievance** - Considered grievance filed on March 30, 2011, by Yasmin Neal, Police Department, with regards to *“annual leave being exhausted in preparation of an approval for leave without pay, per documentation I received”*.
 - a. The Board unanimously denied the grievance.
11. **Grievance** - Considered grievance filed on March 30, 2011, by Yasmin Neal, Police Department, with regards to *“inability to use leave without pay under Civil Service Rule 5.442 since annual has been exhausted”*.
 - a. The Grievant withdrew this grievance.
12. Discussion items.
 - a. Selected a second meeting date for July 2013.
 - i. The Board selected Tuesday, July 2, 2013, as its Special Called Meeting date and Wednesday, July 3, 2013, as its Regular Called Meeting date.
 - ii. Chairman Bartlett advised Human Resources Director Bright to place cases on May’s agenda.
13. Other business.
 - a. Request from Board to receive copies of new policies and Rules
 - i. Vice-Chair Lancaster requested hard copies of new policies and Rules from April 2012 at the May meeting.
14. The meeting was adjourned.